



Hartswood Lawn Tennis Club Ltd

Constitution (Rules)

TITLE AND OBJECTIVES

1. Hartswood Lawn Tennis Club Limited (The Club) was founded in 1914. The Club was registered at the Companies House (Company number 14637412) as an incorporated club in February 2023.
2. The Club is governed by the Articles of Associations of Hartswood Lawn Tennis Club Limited (The Articles), which was adopted by special resolution passed on 15 October 2022.
3. The Club is constituted by these Rules as a non-profit-making organisation. All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to members or third parties. Upon dissolution of the Club, any remaining assets shall be given or transferred to another registered Community Amateur Sports Club (CASC), a registered charity or the sport's governing body for use by them in related community sports.

AFFILIATION

4. The Club shall seek affiliation to the Lawn Tennis Association through the appropriate county lawn tennis association and shall adopt and conform to the rules of these organisations in so far as they can apply.

CLUB GOVERNANCE

5. The Board of Directors comprising the Chair, the Treasurer, the Vice Chair and the Secretary is responsible for the management of the Club's business in accordance with its Objects (see section 2 of The Articles), for which purpose they may exercise all the powers of the Club.
6. In addition to the directors, the elected officers of the Club consist of the following: President, Membership Secretary, Men's Club Captain, Women's Club Captain, Clubhouse Officer, Grounds Officer, Social Secretary, IT Officer, Bar Officer, Junior Officer, Tournament Director, Communication Secretary, and Welfare Officer.
7. Normally, the club officers are elected for a duration of 3 years, and can only serve two terms.



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8. The nomination and the elections of the club officers will be held at least a month before the relevant Annual General Meeting (AGM). The election will be conducted using an online voting system that would enable all tennis club members, excluding social members and juniors, to participate in the elections.
9. No more than a third of club officers should be put for re-election in a year.
10. The newly elected club officers would be announced at the AGM and would replace the existing club officers in the re-elected posts on that date.
11. The Board of Directors shall have the power to fill any casual vacant position of the committee in office.
12. All elected or appointed club representatives are required to abide by the displayed Code of Conduct as established and approved by the executive. The Code of Conduct includes provisions for the avoidance of any conflict of interest – financial, contractual or otherwise – by all club representatives.
13. Each elected member will also be required, as a condition of election or appointment, to agree to be bound by and subject to the club rules, and the LTA's Rules and Disciplinary Code.
14. The Board of Directors may delegate any of the powers which are conferred on them under the Articles to such person or management committee or sub committee on such terms and conditions as they think fit.

AGM

15. Any Annual General Meeting shall be held each year whenever possible at a date between the 24th September and 14th October inclusive. The business and powers of the AGM are described in section Decision Making by Members (26-42) of the Articles.

CLUB TENNIS COACH

16. The Board of Directors will appoint a Head Tennis Coach to control all coaching activities at the club.
17. The Club will permit the Head Tennis Coach to use the club facilities subject to the written agreement between the Club and the Head Coach and **the Rules and Regulations of the Club.**



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GUESTS

1. All members may invite a guest for tennis at the Club. Members are responsible for their guests and the members must ensure that guests adhere to the rules and regulations of the club. No guest is permitted to play in club sessions.
2. The member must also ensure that their guest has left the club after play, unless authorised by an officer of the executive committee.
3. Before play all guests must be entered into the guest records and the member must make sure that the appropriate fee is paid for each of their guests. A member is allowed to bring no more than 3 guests at any one time except for Club Tennis.
4. The Board of Directors will decide on how many occasions per year each guest may only visit the Club for tennis.

LICENSED BAR

5. Bar facilities will be available in accordance with general licensing laws, or as otherwise provided for in the regulations, save that such provisions do not constitute a breach of the said laws.
6. Any extension to bar opening and closing times, for the purpose of social or other functions, to be applied for by the Bar Officer to the relevant council or metropolitan police department.